

## Moodle User Assistance for Students

The distant learning platform of the Eszterházy Károly University can be found here: <http://elearning.uni-eszterhazy.hu/>. Moodle LMS provides a great opportunity for completing distance learning tasks.

### 1. How to log into E-learning

Write <http://elearning.uni-eszterhazy.hu/> into your browser address bar and click on **Log in** highlighted in blue in the top right-hand corner (Figure 1).

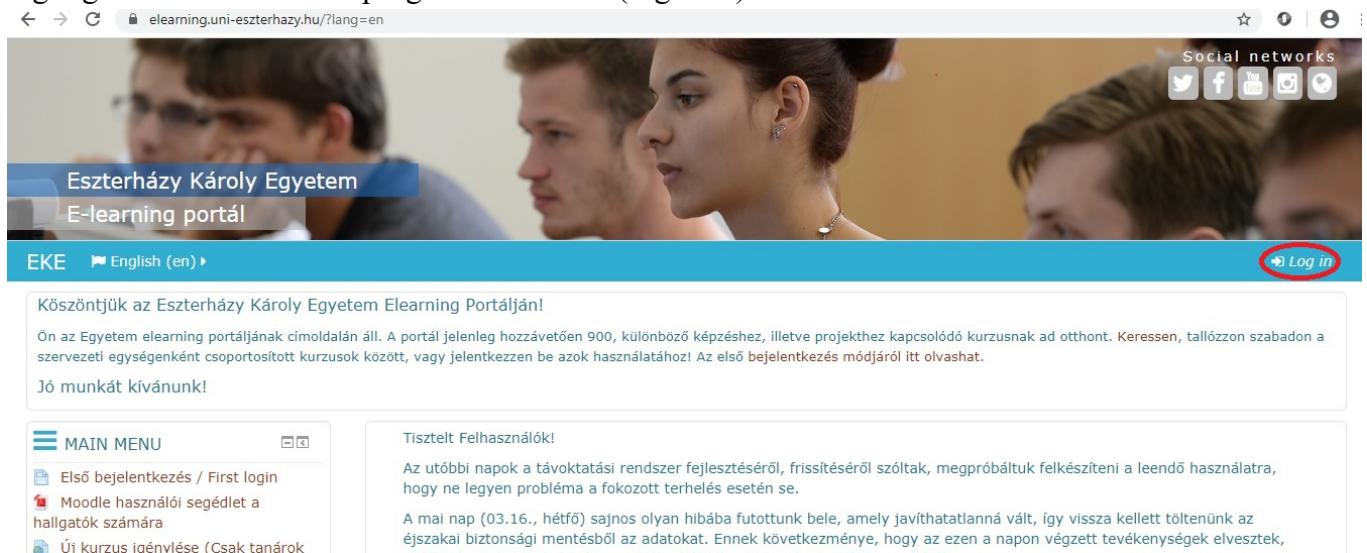


Figure 1. Log into Moodle (E-learning)

Two empty boxes appear here where you can write your username and your password. If you are an EKE student you surely have an access to the site. By default, your username is your Neptun code while your password is your birth date with numbers only. For example, if you were born on May 10<sup>th</sup>, 1998, your default password is 19980510 (Figure 2). Then click on **Log in**.

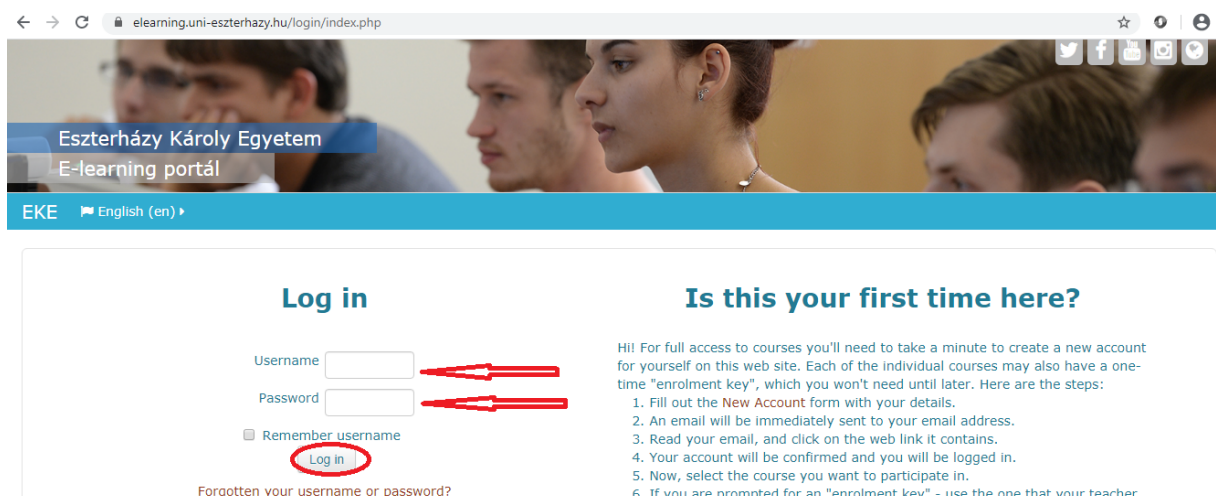


Figure 2. Username and Password

## 2. My courses

After logged in, you can choose from the courses you've been added to. Click on **My courses** highlighted in blue in the middle. When you click on it, you can see a drop down list of the courses (Figure 3).



Figure 3. My courses

When you choose a course, there are some sub-sections within the course: forum, chat, learning material in folders (or just files, PDF, PPT outside the folder) and links.

You can also submit your tasks and assignments (its icon is actually a hand holding a piece of paper: Figure 5).

If you click on this, you can upload your assignments to the platform which will be viewed and graded by your teacher. Let's see how it works.



Figure 4. Content of a course

## 5. How to upload assignments to E-learning

If you click on the relevant icon (its icon is actually a hand holding a piece of paper) you can read the details of the assignment (Figure 6). If you click on *submit assignment* (it is *feladatmegoldás leadása* in Hungarian), you can upload your assignments.

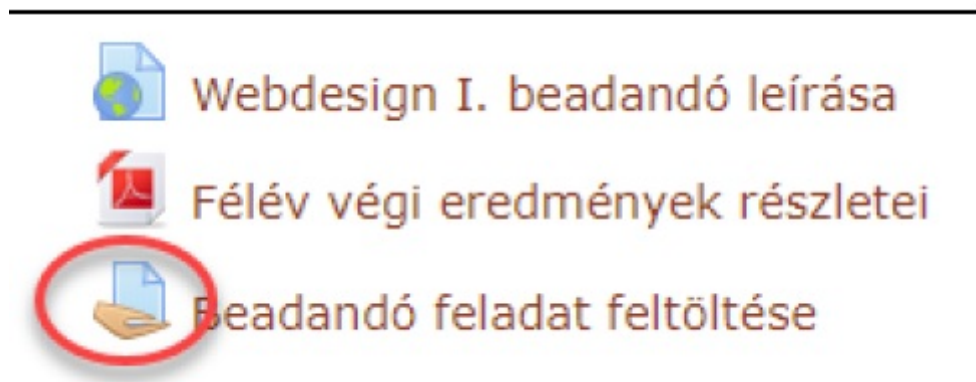


Figure 5. Icon of uploading assignments

## Webdesign

### Beadandó feladat feltöltése

Kérem, töltsse fel a választott témában készített weboldal arculati terveket!

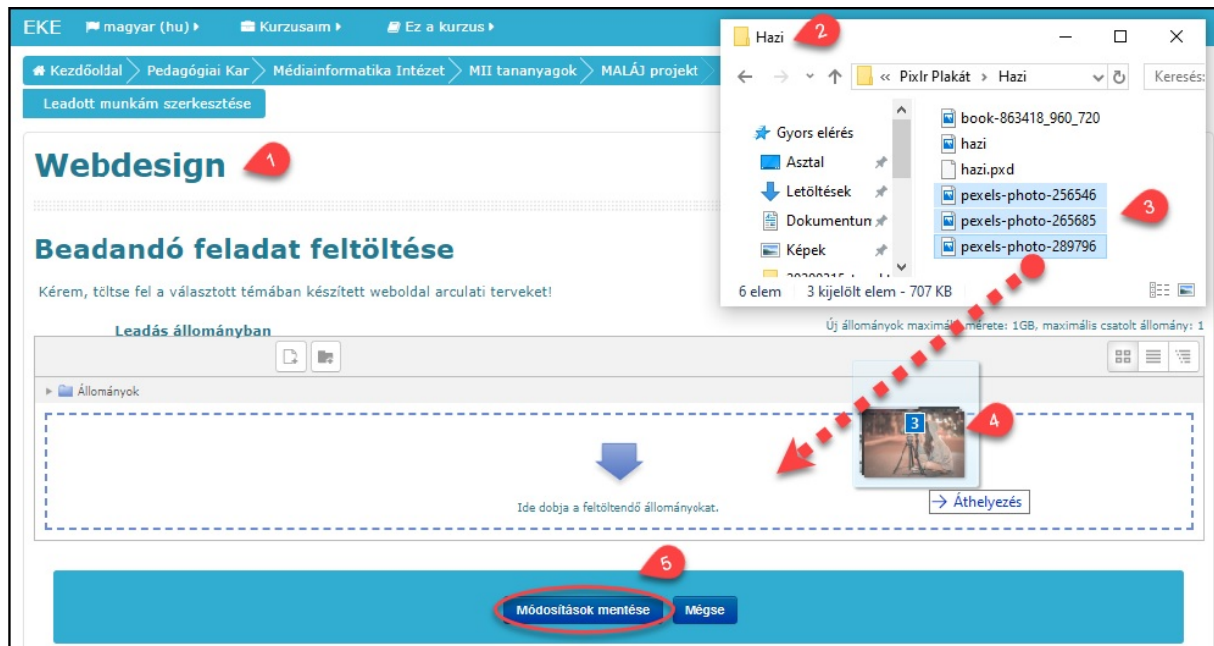
#### Leadás állapota

Leadás állapota	Nincs próbálkozás
Osztályozás állapota	Nincs osztályozva
Határidő	2020. március 24., kedd, 00:00
Hátralévő idő	6 nap 11 óra
Utolsó módosítás	2020. március 17., kedd, 12:48
Leadáshoz fűzött megjegyzések	► Megjegyzések (0)

Feladatmegoldás leadása

Figure 6. Submit assignment

If you click on that, you will get into a new page within the e-learning (Figure 7, Step 1). Then you open your files you would like to upload (Figure 7, Step 2).



**Figure 7. Steps of uploading assignments**

Step 3. You can choose more files you would like to upload

Step 4. Drag your files to the indicated area

Step 5. Click on *Save changes* (it is *módosítások mentése* in Hungarian) just after that indicated blue area disappears! The name and the icon of the files should appear (Figure 8).



**Figure 8. Click on Save Changes only when files are uploaded!**


If you successfully uploaded all files, a page appears with all of the names of the uploaded files. This is the end of the uploading process (Figure 9).

# Webdesign

## Beadandó feladat feltöltése

Kérem, töltsse fel a választott témában készített weboldal arculati terveket!

### Leadás állapota

Leadás állapota	Osztályozásra leadva
Osztályozás állapota	Nincs osztályozva
Határidő	2020. március 24., kedd, 00:00
Hátralévő idő	6 nap 10 óra
Utolsó módosítás	2020. március 17., kedd, 13:09
Leadás állományban	 pexels-photo-256546.jpeg pexels-photo-265685.jpeg pexels-photo-289796.jpeg
Leadáshoz fűzött megjegyzések	▶ Megjegyzések (0)

Leadott munkám szerkesztése

Figure 9. Files are successfully uploaded

### How to edit your profile

In the top right-hand corner, you can see your Neptun code. Click on it and choose *profile*! (Figure 10).

Click on *Edit Profile* (Figure 11).

Your personal profile page appears that you may edit (Figure 12). You can save your profile data by clicking on *Update Profile* (Figure 13). You can also write a short introduction about yourself (bottom of Figure 12).



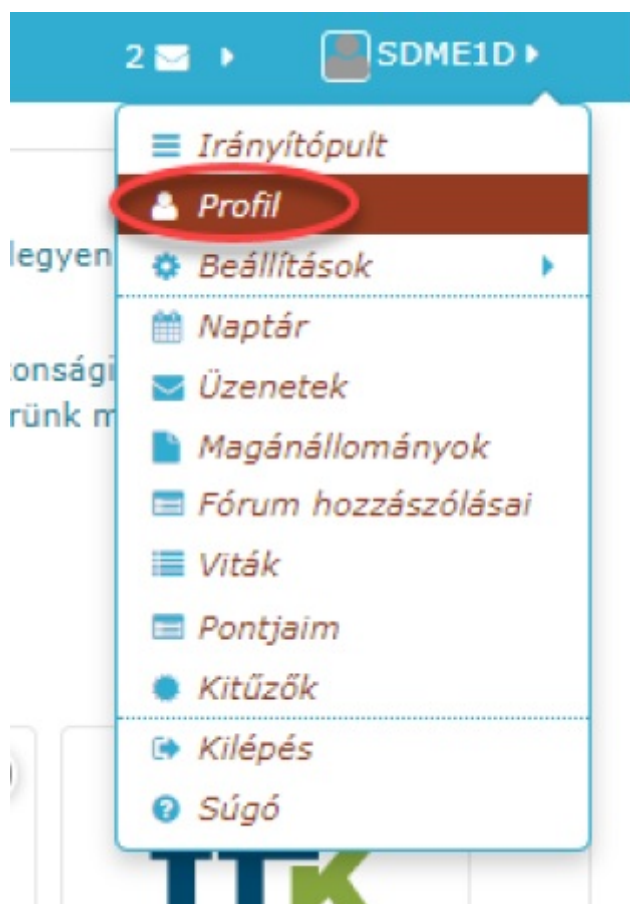


Figure 10. Your profile



Figure 11. Edit your profile

**Figure 12. Personal profile and a short intro about yourself**

If you scroll down, you can even upload a profile picture which helps the tutor identify you. You can upload your profile picture by dragging the picture into the indicated area (Figure 13).

**Figure 13. You can upload profile pictures**

After these steps, click on *Update Profile*.

**We wish you successful online learning!**